

INVENTION DISCLOSURE- CONFIDENTIAL (WHEN FILLED IN)

This form is intended to be a record of your invention. The information you provide will be used to evaluate your invention for possible filing as a patent application and assist in preparing the application. In completing this form, please be as complete and clear as possible. When completed, please retain a copy for your records, and return the original to our office. Keep your copy safe - it is potentially valuable evidence of your date of invention.

1. Inventor(s) (continue list on last page, if necessary):

(a) Name _____

Company _____ Location _____ Phone. _____ email _____

Home Address _____

Citizenship _____ Supervisor _____

(b) Name _____

Company _____ Location _____ Phone. _____ email _____

Home Address _____

Citizenship _____ Supervisor _____

2. Title of Invention: _____

3. Date and location of earliest description and drawing or drawings of which you are currently aware:

Description: _____

Drawing: _____

4. Construction Of Device (if any)

a. Date Completed _____ c. By whom made? _____

b. Was prototype made? Yes No d. Where can the prototype be found? _____

5. Related documents (if any)

Please provide the titles of and cites to any related printed publications, patents, patent applications, or related documents of which you are currently aware (you are not required to do a literature or patent search).

Submitter(s) (sign and date on back if more than two):

_____ Date _____

_____ Date _____

Witness, Read, and Understood by:

_____ Date _____

_____ Date _____

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6. Publications

Has a description of your invention been published or otherwise publicly disclosed or offered for sale (if so, where and when)?

Have you submitted an article, conference notes or slides, manuscript or other work for publication or disclosure that will disclose this invention (if so, where and when)?

7. Detailed Description

Please use the remaining space and the attached sheets to provide a description of your information. Here it is very important to describe your invention in such a way that someone working in your field will understand what the invention is, how it works, and why it is different from what exists today. Creating an early record of your invention may mean that you have priority over someone who invents later, but only if you can provide evidence that you had all the ideas and pieces worked out so that you could or did reduce the invention to a working device or process. When signed and witnessed, this document can serve as that evidence. Parts *a*, *b*, and *c* are background, and parts *d*, *e*, and *f* are essentially a description of your invention.

a. What is the general purpose(s) of your invention?

Submitter(s) (sign and date on back if more than two):

Date _____

Date _____

Witness, Read, and Understood by:

Date _____

Date _____

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7. Detailed Description (cont.)

b. What are the shortcomings of the prior devices or methods?

Submitter(s) (sign and date on back if more than two):

_____ Date _____
_____ Date _____

Witness, Read, and Understood by:

_____ Date _____
_____ Date _____

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7. Detailed Description (cont.)

c. *What are the advantages of your invention over what was done before, and how does your invention specifically overcome the shortcomings of the prior devices or methods?*

Submitter(s) (sign and date on back if more than two):

_____ Date _____
_____ Date _____

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_____ Date _____
_____ Date _____

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7. Detailed Description (cont.)

d. Describe the essential element(s) or key(s) to your invention (what features are believed to be new)

Submitter(s) (sign and date on back if more than two):

_____ Date _____
_____ Date _____

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_____ Date _____

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7. Detailed Description (cont.)

e. Describe how these essential element(s) or key(s) work in your invention

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_____ Date _____

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7. Detailed Description (cont.)

f. Provide a sketch(es) here or attach any drawings or figures that illustrate your invention.

Submitter(s) (sign and date on back if more than two):

_____ Date _____
_____ Date _____

Witness, Read, and Understood by:

_____ Date _____
_____ Date _____

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1. (cont. from page 1) Inventor(s) (use additional pages as necessary):

(c) Name _____
Company _____ Location _____ Phone. _____ email _____
Home Address _____
Citizenship _____

(d) Name _____
Company _____ Location _____ Phone. _____ email _____
Home Address _____
Citizenship _____

(e) Name _____
Company _____ Location _____ Phone. _____ email _____
Home Address _____
Citizenship _____

(f) Name _____
Company _____ Location _____ Phone. _____ email _____
Home Address _____
Citizenship _____

(g) Name _____
Company _____ Location _____ Phone. _____ email _____
Home Address _____
Citizenship _____

(h) Name _____
Company _____ Location _____ Phone. _____ email _____
Home Address _____
Citizenship _____

Submitter(s) (sign and date on back if more than two):

Date _____
Date _____
Witness, Read, and Understood by:

Date _____
Date _____